

This is a contract to be signed and counter signed by Client and Counsellor.

I, Leslie Stanberry, work to an ethical code and practice with the following organisations: BACP and UKCP.

Covering such themes as:

- Confidentiality
- Respect and Autonomy
- Diversity
- Equality
- Inclusion

For more information on the ethical code and practices of the BACP and the UKCP, please go to their websites.

The Client must be aware of the following points:

- 24 hours notice prior to cancellation of a counselling session, otherwise the Client will be charged the full cost of the missed session.
- Notice of holidays to be given at least two weeks in advance, otherwise the Client will be charged the full cost of the missed session.
- Recording devices example; on smartphones, must not be used during the session.
- Counselling will not be able to go ahead should violent behavior be exhibited.
- In accordance with the BACP ethical guidelines clients cannot receive counselling if they are under the influence of alcohol or drugs.
- Sessions will start and end promptly at the time agreed.

Client details:

Address:	
Phone number:	
Email address:	

GP information: *optional

Name of GP:	
Surgery Phone number:	
Surgery Address:	
Current medication:	

Client name: _____ **Client signature:** _____

Counsellor name: _____ **Counsellor signature:** _____

Date: ___ / ___ / ___